

**TOWN OF YARROW POINT
COUNCIL MEETING MINUTES
October 18, 2016
7:00 PM**

The following is a summary of the proceedings and is *not* a verbatim transcript.

CALL TO ORDER:

Mayor Dicker Cahill called the meeting to order at 7:04 PM.

PRESENT:

Mayor: **Dicker Cahill**

Councilmembers: Mary Elmore
 David Feller
 Steve Bush
 Andy Valaas
 Carl Scandella

Staff: Anastasiya Warhol – Town Clerk-Treasurer
 Wayne Stewart – Town Attorney
 Roger Myklebust- Town Legal Representative
 Kyle Kolling – Clyde Hill Police Lieutenant

Guests: Jennifer Crowell – Town Resident at 3624 92nd Ave
 Janet Lawler – Town Resident at 3625 92nd Ave
 Kathryn Jacoby, the Operations Coordinator at Imagine
 Housing

APPEARANCES:

Jennifer Crowell expressed her concerns with speeding vehicles along 92nd Avenue. She proposed that the Town consider the following three resolutions; stricter speed monitoring, replacing the stop sign with a solar flashing sign, or lowering the speed limit.

Janet Lawler reiterated Ms. Crowell's concerns.

Lieutenant Kolling, being present for the comments, explained to both residents that the Clyde Hill Police Department encourages residents to call CHPD anytime they observe speeders along 92nd. The Police Department has an open door policy and wants each resident to feel safe. Mr. Kolling added that the police would be adding a special traffic officer for the busiest commuting time for Clyde Hill and Yarrow. In addition, Clyde Hill has been using a speed-monitoring trailer to collect data.

Kathryn Jacoby, the Operations Coordinator of the organization Imagine Housing addressed the Council. Ms. Jacoby requested that the Council make a greater investment in affordable housing in King County. Because rental and home prices are rising, many County residents are being priced out of their homes. Imagine Housing requested a contribution of \$17,000 to the ARCH housing trust fund. The Town Council approves the contributions in February/March annually.

The Mayor announced that the Council would now enter an executive session for approximately 30 minutes to discuss potential litigation. There were no members in the audience.

The Council entered the Executive Session at 7:23PM.

The Council concluded the Executive Session at 8:21PM.

No audience.

The Council took a short recess and reconvened at 8:27PM.

MINUTES:

MOTION: Councilmember Valaas moved to approve the special minutes of September 15 Special Meeting, 2016 as presented. Councilmember Bush seconded the motion.

VOTE: 4 For, 0 Against, Abstain 1. Motion carried.

CONSENT CALENDARS:

MOTION: Councilmember Valaas moved to approve the Consent Calendar as presented including the Payment Approval Report dated 10/12/2016, approving payments as shown totaling \$196,490.92 plus payroll expense of \$20,526.82 plus tax and benefit costs of \$15,016.55 as shown on the payroll & benefits report for a grand total of \$232,034.29. Councilmember Scandella seconded the motion.

VOTE: 5 For, 0 Against, 0 Abstain. Motion Carried.

Council requested to discuss the police and fire contracts at an upcoming study session.

STAFF REPORTS:

Kyle Kolling informed the Council that burglaries are still on the rise with two reported in Clyde Hill, three in Medina, and many in Bellevue. There is jurisdictional collaboration and ongoing investigations.

The Town Clerk also noted that the Council would likely see the Shoreline Management Program for final approval in December or January.

REGULAR BUSINESS:

AB 16-32 2016 Budget Amendment, Public Hearing, for approval

MOTION: Councilmember Valaas moves to Adopt *Ordinance No. 668*, amending the 2016 budget and increasing the expenditures from the community development fund. Councilmember Bush amended the motion to read: Adopt *Ordinance No. 668*, amending the 2016 budget, and increasing the expenditures from the community development (104) and the Wetherill Nature Preserve (623) Funds. Councilmember Valaas seconds the amendment. All in favor

VOTE: 5 For, 0 Against, 0 Abstain. Motion Carried.

The Mayor opened the Public Hearing at 8:40PM

No comment.

The Mayor Closed the Public Hearing at 8:41PM

AB 16-33 Town Preliminary Budget, Public Hearing, for Recommendations

After a preliminary review the Town Council made the following recommendations:

- Prepare a final 92nd AVE UGC & Pathway Budget showing total costs
- Better identify 2017 staffing changes and costs associated with them
- Take a look at the original loan agreement to determine if Town should shop for new rate
- Fund 311 should have Contingency Fees clearly outlined
- Look into the Street Performance Bond Fund

The Mayor opened the Public Hearing at 9:30 PM

No comment.

The Mayor Closed the Public Hearing at 9:31 PM

AB 16-34 Policy Handbook, for Amendment

The Mayor explained that the Town's current sick leave policy states that unused sick leave can only be cashed out at time of retirement at a rate of 12%. At the previous Council meeting, the Council requested to revisit this policy, as 12% was too low. Other jurisdictions show great variety in caps on years of service, sick leave accrual caps, or the percentage of payout. Because Yarrow Point is unique in staff structure, the Town Council will need to make a reasonable decision based on the characteristics of the Town and its employee structure.

MOTION: Councilmember Valaas moved to amend current policy to the following: *a full-time employee is eligible for sick leave payout after 5 years of service at a rate of 30%, with an accrual limit of 500 hours. Sick leave payout is available for either regular retirement or resignation.* Councilmember Bush seconded the motion.

VOTE: 5 For, 0 Against, Abstain 0. Motion carried.

AB 16-35 Purchasing Policy, for Adoption

MOTION: Councilmember Bush moved to table AB 16-35, Purchasing Policy, for Adoption, to a future Council meeting. Councilmember Feller seconded the motion.

VOTE: 5 For, 0 Against, Abstain 0. Motion carried.

AB 16-36 YPMC 10.04 Traffic Code Amendment, first reading

Mayor Cahill explained that commuter parking and construction vehicle parking has elicited some complaints from residents. The Council discussed various signage options and agreed to further discuss permit options for parking.

AB 16-37 Map Your Neighborhood

The Town Clerk explained that the Planning Commission is spearheading the effort to get the community prepared for a natural disaster. As part of the effort, they are focusing on two projects:

1. Map Your Neighborhood Program (MYP): a program designed to emphasize household preparedness, encourage neighbor communication, and set tangible steps for emergency response.
2. Annual Emergency Preparedness Event: designed to educate residents and encourage them to become active in their own preparation and guide them to participate in a MYN cluster.

The Commissioners would like to see 20 MYN clusters mobilized by the end of 2017. To that end, they request that the Council lead by example and host their own cluster meetings.

The Council agreed to participate in a MYN Cluster Simulation as a Study Session topic prior to the next Council meeting in November.

MAYOR AND COUNCIL REPORTS:

Councilmember Bush noted that the Council should discuss the *next stage* for the 92nd path at some point.

Councilmember Elmore announced that a beloved Yarrow resident, Ms. Alice Rhodes recently passed away.

ADJOURNMENT:

MOTION: Councilmember Valaas moved to adjourn the meeting at 10:22 pm. Councilmember Bush seconded the motion.

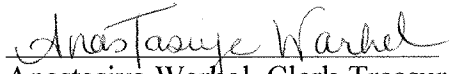
VOTE: 5 For, 0 Against, 0 Abstain. Motion Carried.

APPROVED:



Dicker Cahill, Mayor

ATTEST:



Anastasiya Warhol, Clerk-Treasurer